



# TOWN OF NEWSTEAD

P.O. Box 227 5 Clarence Center Rd. Akron, NY 14001

Supervisor: (716) 542-1231 • Town Court: (716) 542-4575 • Town Clerk: (716) 542-4573

Assessor/Code Enforcement: (716) 542-4574 • Fax: (716) 542-3702

Calls for Hearing Impaired: 1-800-662-1220

## **Town of Newstead**

### **Requests for Town Park**

### **Use of Facilities/Pavilion Shelter**

Request for use of the Newstead Town Park Pavilion and park facilities is open to civic organizations, not-for-profit groups, school groups, churches, youth sports organizations and scouting groups on a first come, first served basis.

Requests for reservations must be submitted on the attached application form to the Newstead Town Hall attention of the Town Clerk not more than six months in advance of date requested.

Please note that this is an open town park and that certain areas may be used by local residents at the same time as your groups function. Approval does not give you exclusive use of the entire park.

Any request for use of the park that requires extra services ( police, port-a-johns, area dividers, event clean-up) are the responsibility of the renter.

A \$60.00 usage fee is due at time of application and should be made payable to: Town of Newstead- Town Park fee

#### **Park Rules:**

- \*No Alcoholic beverages
- \*No fireworks/fire arms
- \*No parking on the athletic fields
- \*If using kitchen and/or restrooms, they must be cleaned after usage.
- \*You must clean up your own garbage by placing in the dumpster on site.
- \*Clean-up of the grounds and pavilion are required when finished.
- \*Hours of usage are from dawn until dusk.
- \*No storage of equipment at the Pavilion without prior approval.
- \*Animals in the park must be on a leash and cleaned up after.
- \*No glass containers
- \*No open fires

If you have any questions, please contact Park Supt. Jim Akin at 308-9762 or Town Clerk, Dawn Izydorczak at 542-4573.

David L. Cummings, Supervisor • Dawn D. Izydorczak, Town Clerk

Justin M. Rooney, Cheryl M. Esposito, James Mayrose, Richard C. Baran, Councilmen

Nathan S. Neill, Attorney • Michael Bassanello, Hwy. Superintendent • Rebecca K. Baker, Assessor

Christine Falkowski, Senior Clerk - Planning & Building • John Good, Code Enforcement Officer



**TOWN OF NEWSTEAD  
APPLICATION FOR USE OF  
TOWN PARK FACILITIES/SHELTER**

DATE OF APPLICATION: \_\_\_\_\_

ORGANIZATION/GROUP NAME: \_\_\_\_\_

CONTACT PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

DATE REQUESTED FOR USE OF FACILITY: \_\_\_\_\_

HOURS REQUESTED FOR USE: \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE TO ATTEND: \_\_\_\_\_

I AM REQUESTING USE OF: (circle all that apply)

PAVILION

KITCHEN

RESTROOMS

PLAYGROUND

PLAYING FIELDS

PARKING AREAS

**\*\*Requests must be submitted to the Newstead Town Clerk at the Newstead Town Hall,  
5 Clarence Center Rd, Akron, NY 14001**

**A \$60.00 fee must accompany this application.** Checks should be made payable to:  
Town of Newstead- Town Park fee

**Park Rules:** NO Alcoholic beverages, NO Glass containers, NO fireworks/fire arms,  
NO open fires, NO parking on athletic fields, If kitchen and/or restrooms are used they  
must be cleaned after usage, Your garbage bags should be placed in the dumpster,  
Clean the grounds and pavilion when finished, Hours of usage are from dawn until dusk  
No storage of equipment at the Pavilion without prior approval. |  
Request for extra services ( police,etc) are the responsibility of the renter.

**TOWN CONTACT #:**

**JIM AKIN- 308-9762**

**PARK SUPT.**